

## NORTHERN PONCA HOUSING AUTHORITY

### SECTION I - BOARD OF COMMISSIONER POLICY

#### SECTION I-1 BOARD OF COMMISSIONER

- 1) Board of Commissioners shall receive a stipend in the amount of \$100.00 per meeting for all regularly and quarterly scheduled Board meetings.
- 2) Board of Commissions will receive a \$20.00 stipend for check signing, as well as mileage paid at the currently rate established by the Federal government.
- 3) Mileage will be paid at a per mile basis at the current rate established by the GSA. Mileage will only be paid when the traveler submits an approved Travel Voucher. It should be reasonable to common conveyance.
- 4) Board of Commissioners are not permitted to be employee's/staff of the Northern Ponca Housing Authority.
- 5) Regular monthly meetings will be scheduled for the third week-end of the month.
- 6) If a commissioner is late ie:  $\frac{1}{4}$ ,  $\frac{1}{2}$ ,  $\frac{1}{3}$  or 1 day a deduction will be made accordingly.
- 7) Quarterly meetings will take place on the 3rd Sunday of the months of March, June, September, and December, which will conduct business for program management, policy revisions, and development.
- 8) Special meetings will be called by the executive committee, with written correspondence, and 1/3 of the meetings will be held in Norfolk, the remainder rotated at the other service areas. A stipend of \$100.00 for special meetings.
- 9) Meeting dates and times are subject to change by the authority of the Chairperson.
- 10) Per diem will be paid as follows:
  - i) 3 quarters for the first and last day of the meeting.
  - ii) 4 quarters for the one in between.
  - iii) No per diem paid for 1 day meetings, or special meetings less than 12 hours including travel.

*Adopted by Res. 06-03 on 3-12-06 and  
Revised by motion on 12-13-08 and 12-21-08.*