

Northern Ponca Housing Authority

1501 Michigan Avenue
Norfolk, NE 68701
Tel (402) 379-8224
www.poncahousing.org



NOVEMBER 03, 2025

To Whom It May Concern,

Your Auditing Firm is being invited to submit a proposal for Auditing Services, in accordance with the requirements set forth in the attached request for proposal (RFP).

The Northern Ponca Housing Authority (NPHA) located in Norfolk, Nebraska is seeking proposals from interested Certified Public Accountants or Auditing Firms to provide auditing services for the housing authority.

This Request for Proposals (RFP) is being advertised as an open procurement with Indian Preference.

All questions may be directed to the Executive Director of the Northern Ponca Housing Authority at (402) 379-8224.

All sealed proposals are due no later than 4:30 PM, November 17, 2025 at the business office for the Northern Ponca Housing Authority. The proposals must be marked "Proposal for Auditing Services." Faxed proposals will not be accepted. The address is as follows:

Northern Ponca Housing Authority
Attention: Executive Director
1501 Michigan Avenue
Norfolk, NE 68701

Thank you for your interest.

**Request For Proposals
Annual Auditing Services**

The **Northern Ponca Housing Authority, (NPHA)** is a Tribally Designated Entity (TDHE) of the **Ponca Tribe of Nebraska, (PTN)** of the **Ponca Tribe of Nebraska Service Areas in Nebraska, South Dakota and Iowa**. NPHA is accepting proposals for an Auditor to perform a financial and compliance audit for the fiscal year ending **December 31, 2025**.

Contract for audit services shall be in accordance with the Native American Housing Assistance Self-Determination Act (NAHASDA) of 1996. With NAHASDA regulations and our Procurement and Indian Preference Policy applied. The Auditor must be registered CPA in the state of Nebraska, responsible, qualified, and must be able to perform the audit in accordance with the single audit guidelines. Perform a full scope audit and be conducted in accordance with the general accepted auditing principles, and in accordance with the government auditing standards issued by the Comptroller General of the United States. The audit must meet the requirements of OMB 2 CFR 200, Subpart F, and the Single Audit Act. The report package must include: Financial Statements, Schedule of Expenditures of Federal awards, Summary Schedule of Prior Audit Findings, Auditor's Opinion on the financial statements and required supplementary schedules, Report on Internal Control related to the financial statements and major programs, Report on compliance with laws, regulations and the provisions of contracts or grant agreements, noncompliance that could have a material effect on the financial statements, Schedule of Findings and Questioned Costs, Corrective Action Plan, and the Data Collection Form.

Proposals shall also be submitted with the following criteria:

Criteria	Points
Resume and pertinent experience of key personnel	20 points
Experience with 2 CFR 200, Subpart F audits	20 points
Experience with NAHASDA and HUD funded Tribal Housing programs	30 points
Indian Preference	10 points
Statement of Native Employment and training	5 points
Fee Structure and amount	<u>15 points</u>
Total	100 points

INDIAN PREFERENCE AND OTHER FEDERAL REQUIREMENTS

A. NPHA provides preference to Indian-owned economic enterprises and Indian owned organizations. To qualify as Indian or Indian-owned, the business must demonstrate to the satisfaction of NPHA that the majority of owners of the company are members of Federally Recognized Indian tribes. In order to be eligible to receive the preference, the business will be required to provide additional documentation of Indian ownership of the business.

B. Federal Funding Requirements: This work is subject to applicable federal funding source requirements, including but not limited to, requirements found in Appendix II of 2 CFR Part 200.

Proposals will be accepted until the close of business on **November 17, 2025**. Faxes will not be accepted. Proposals shall be submitted in a sealed package clearly marked "Proposal for Auditing Services" and submitted to:

**Northern Ponca Housing Authority
Attention: Executive Director
1501 Michigan Avenue
Norfolk, Nebraska 68701
(402) 379-8224**